

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, March 21, 2022

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, March 21, 2022 @ 7:30 p.m. in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, February 21, 2022
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - D. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action regarding 2022/2023 Town Fund Budget
 - B. Discussion and possible action 2022/2023 Road District Budget
 - C.
9. New Business
 - A. Discussion and possible action regarding 2022 Annual Town Meeting Agenda
 - B.
11. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
12. Discussion and potential action of items as discussed during Executive Session
13. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
14. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
March 17, 2022

DRAFT MINUTES

Approved as Presented
GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, February 21, 2022

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, February 21, 2022 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Melendy and Ziller; Assessor DeBaltz, Road Commissioner Kearns, Attorney Gottemoller, Clerk Watson. This meeting was recorded.
3. **Pledge of Allegiance** was said.
4. **A motion was made by Trustee Ziller, 2nd by Trustee Cratty to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**

A motion was made by Trustee Ziller, 2nd by Trustee Cooper, to approve the Minutes of the Regular Board Meeting dated January 17, 2022 as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**

Supervisor Ruth asked to include double bills for warrant/insurance as February is a short month. He also submitted additional bills to be included in the unpaid bills.

A motion was made by Trustee Ziller, 2nd by Trustee Melendi to approve the audit and payment of unpaid bills/warrant check detail for the Town Fund as presented with the inclusion of double warrant/insurance bills, PO 3937, line item 1552 for Comcast in the amount of Two Dollars and sixty-nine cents (\$2.69), PO 3938, line item 1835 for Leading IT in the amount of Eight Hundred Fifty Dollars (\$850.00), and PO 3939, line item 1511 for Jensen's Backflow in the amount of Two Hundred Forty Seven Dollars (\$247.00). Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**

A discussion ensued regarding the excessive amount of the lawyer services charged for the Road District levy.

A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail for the Road District as presented with the inclusion of double warrant/insurance bills. Roll call vote taken: Supervisor Ruth-Yes; Trustee Cratty-Yes; Trustee Cooper-Yes; Trustee Melendy-Yes; Trustee Ziller-No. Motion carries.

6. Public Comment – None

7. Board Members Response to Public Comment – None

8. Old Business

A. Discussion and possible action regarding the proposed 2022/2023 Town Fund Budget
Assessor Budget – A discussion ensued regarding the following:

- i. Equipment (Which equipment stays with Town vs Assessor Budget; Is enough funds budgeted for a new copier?)
- ii. Salaries – Assessor DeBaltz gave explanation for her salary requirements for her office (Wants to hire 2 more full time employees).

Trustee Cooper made a motion, 2nd by Trustee Cratty, to Tentatively approve the Town Fund budget as presented. Roll call vote taken, all ayes noted, motion carried.

B. Discussion and possible action regarding General Assistance Fund Levy Abatement
Supervisor Ruth opened a discussion regarding abating the General Assistance levy funds for 2022/2023 due to excess funds in the account, abating 100% of the funds and to abate the Revenue Recap 100%. **Supervisor Ruth made a motion, 2nd by Trustee Ziller to Abate the General Assistance Fund Levy 100% for Thirty-Three Thousand Dollars (\$33,000.00), and to Abate the Revenue Recap 100% in the amount of Six Hundred Fourteen Dollars (\$614.00). Roll call vote taken, all ayes noted, motion carried.**

9. New Business

A. Discussion of 2022/2023 Road District Budget

A discussion ensued regarding the following:

- i. Capital Asset Outlay fund (New truck budgeted for 21 fiscal year will arrive in 2022),
- ii. Parking lot re-pavement (costs will be split with Village of Huntley per intergovernmental agreement),
- iii. Salt shed repair,
- iv. Capital Road Fund's salt budget.

A motion was made by Supervisor Ruth, 2nd by Trustee Melendy to approved the Tentative Road Distict Budget as presented. Roll call vote taken, all ayes noted, motion carried.

10. Executive Session, section to be decided – None

11. Discussion and potential actions of items as discussed during Executive Session – None

12. Committee and Officer Reports

SUPERVISOR REPORT :

A. Annual meeting will be April 12, 2022 at 7:00 pm.

B. New Economic Interest forms must be completed by May 1 by all Township officials.

C. New Server for entire office will change over with the Assessor's office first, followed by the Road District office.

TRUSTEES-None

ASSESSOR

ROAD COMMISSIONER ACTIVITY:

- A. STP Grants available, and is working with County(who has grant writer) for a Federal Grant; looking into Grants available with surrounding villages.

CLERK - None

13. ADJOURMENT

Being no further business, a motion was made by Trustee Cooper, 2nd by Trustee Ziller to **adjourn the Regular Board Meeting**. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 9:01 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Alarm Detection Systems				
03/14/2022	204233-...	PO 3941	1512 · MAINTENANC...	207.60
Total Alarm Detection Systems				207.60
Cardmember Service				
03/14/2022		PO 3940	1512 · MAINTENANC...	1.75
03/16/2022		PO 21021	1758 · PRINTING	44.69
Total Cardmember Service				46.44
COM ED				
03/14/2022		PO 3942	1571 · UTILITIES	193.02
Total COM ED				193.02
Entre Computer Solutions				
03/14/2022	00148117	PO 3948	1512 · MAINTENANC...	157.50
Total Entre Computer Solutions				157.50
Gottmoller & Associates				
03/14/2022	4547	PO 3950	1533 · LEGAL SERVI...	1,394.46
Total Gottmoller & Associates				1,394.46
Hinckley Springs Water Co.				
03/14/2022	1842529...	PO 3945	1651 · OFFICE SUP...	36.88
Total Hinckley Springs Water Co.				36.88
Leading IT				
03/14/2022	33558WB	PO 3943	1512 · MAINTENANC...	1,315.00
03/14/2022	33688	PO 3944	1512 · MAINTENANC...	2,100.00
03/15/2022	33696	PO 3951	1512 · MAINTENANC...	100.00
03/15/2022	33697	PO 3952	1512 · MAINTENANC...	1,100.00
Total Leading IT				4,615.00
MDC Environmental Services Inc.				
03/14/2022		PO 3949	1511 · MAINTENANC...	75.03
Total MDC Environmental Services Inc.				75.03
Nicor Gas				
03/14/2022		PO 3946	1571 · UTILITIES	320.46
Total Nicor Gas				320.46
Orkin				
03/14/2022	225272475	PO 3947	1511 · MAINTENANC...	65.00
Total Orkin				65.00
Ready Refresh by Nestle				
03/16/2022	12C0123...	PO 21022	1751 · MAINTENANC...	52.97
Total Ready Refresh by Nestle				52.97
Stan's - LPS Midwest				
03/14/2022	364380	PO 21020	1751 · MAINTENANC...	207.00
Total Stan's - LPS Midwest				207.00
Staples				
03/14/2022	8065273...	PO 3936	1565 · CLERK	179.99
03/14/2022	8065330...	PO 21019	1851 · OFFICE SUP...	663.27
Total Staples				843.26
TOTAL				8,214.62

03/16/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	726,803.11	726,922.00	100.0%
1010 · REPLACEMENT TAXES	61,981.73	20,000.00	309.9%
1020 · INTEREST INCOME	749.65	2,500.00	30.0%
1040 · IGA ROAD COM SALARY	0.00	16,250.00	0.0%
1055 · MISCELLANEOUS INCOME	28,010.91	500.00	5,602.2%
Total CORPORATE FUND REVENUE	817,545.40	766,172.00	106.7%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	17,999.91	18,000.00	100.0%
2020 · INTEREST INCOME	33.57		
2050 · MISCELLANEOUS INCOME	2,152.00		
Total CORPORATE INSURANCE FUND REV	20,185.48	18,000.00	112.1%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	32,764.07	33,000.00	99.3%
5020 · INTEREST INCOME	38.91	400.00	9.7%
5050 · MISCELLANEOUS INCOME	219.00		
Total GENERAL ASSISTANCE FUND REVENUE	33,021.98	33,400.00	98.9%
Total Income	870,752.86	817,572.00	106.5%
Gross Profit	870,752.86	817,572.00	106.5%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	600.00	2,000.00	30.0%
5534 · ACCOUNTING SERVICES	3,083.33	3,500.00	88.1%
5549 · OTHER PROFESSIONAL SERVICE	90.00	1,000.00	9.0%
5551 · POSTAGE	123.60	250.00	49.4%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	1,000.00	0.0%
5556 · TRAINING	215.00	500.00	43.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	4,111.93	10,250.00	40.1%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	70.00	500.00	14.0%
5651 · OFFICE SUPPLIES	263.62	1,000.00	26.4%
Total OPERATING EXPENSES	333.62	1,500.00	22.2%
PERSONNEL			
5421 · SALARIES	18,438.50	20,000.00	92.2%
5451 · HEALTH INSURANCE	4,998.36	5,000.00	100.0%
Total PERSONNEL	23,436.86	25,000.00	93.7%
Total ADMINISTRATION	27,882.41	36,750.00	75.9%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction	0.00	15,506.00	0.0%
Total COMMODITIES	0.00	21,506.00	0.0%

03/16/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 • TRANSPORTATION ASSISTANCE	90.00	2,500.00	3.6%
5885 • OTHER MEDICAL SERVICE INSURANCE	2,650.00	7,000.00	37.9%
5887 • SHELTER	2,840.00	35,000.00	8.1%
5888 • UTILITY PAYMENTS	0.00	30,000.00	0.0%
Total CONTRACTUAL SERVICES	5,580.00	74,500.00	7.5%
Total HOME RELIEF	5,580.00	96,006.00	5.8%
Total GENERAL ASSISTANCE FUND	33,462.41	132,756.00	25.2%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 • CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	0.0%
1835 • CAPITAL EQUIPMENT RESERVE	850.00	250,000.00	0.3%
Total CAPITAL OUTLAY	850.00	500,000.00	0.2%
COMMODITIES			
1651 • OFFICE SUPPLIES	1,046.46	5,000.00	20.9%
1652 • OPERATING SUPPLIES	168.22	3,000.00	5.6%
Total COMMODITIES	1,214.68	8,000.00	15.2%
CONTRACTUAL SERVICES			
1511 • MAINTENANCE SERVICE-BUILDING	55,886.44	250,000.00	22.4%
1512 • MAINTENANCE SERVICE - EQUIPMENT	11,275.12	140,897.00	8.0%
1531 • ACCOUNTING SERVICES	5,185.09	20,000.00	25.9%
1533 • LEGAL SERVICE	3,787.00	165,000.00	2.3%
1551 • POSTAGE	0.00	2,000.00	0.0%
1552 • TELEPHONE	2,213.87	5,000.00	44.3%
1553 • PUBLISHING	577.04	2,000.00	28.9%
1554 • PRINTING	0.00	3,000.00	0.0%
1561 • DUES	1,504.45	5,000.00	30.1%
1562 • TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 • TRAINING	0.00	5,000.00	0.0%
1565 • CLERK	126.33	5,000.00	2.5%
1571 • UTILITIES	3,938.18	10,000.00	39.4%
1572 • FUEL	52.79	2,000.00	2.6%
1573 • OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 • ANNUAL MEETING	0.00	2,500.00	0.0%
1575 • ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	84,546.31	671,897.00	12.6%
OTHER EXPENDITURES			
1905 • MISCELLANEOUS EXPENSE	134.70	50,000.00	0.3%
1911 • CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	134.70	110,000.00	0.1%
PERSONNEL			
1420 • OFFICE STAFF HOURLY	74,821.71	90,000.00	83.1%
1421 • ELECTED OFFICIALS SALARIES	152,576.29	175,000.00	87.2%
1451 • HEALTH INSURANCE	27,272.82	60,000.00	45.5%
Total PERSONNEL	254,670.82	325,000.00	78.4%

03/16/22

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	100.99	10,000.00	1.0%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	0.00	0.00	0.0%
Total SENIOR SERVICES	100.99	75,000.00	0.1%
Total ADMINISTRATION	341,517.50	1,689,897.00	20.2%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	2,167.88	3,000.00	72.3%
Total COMMODITIES	2,167.88	3,000.00	72.3%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	2,072.67	4,200.00	49.3%
1752 · TELEPHONE	1,761.57	2,400.00	73.4%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	9,800.00	12,000.00	81.7%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	333.30	500.00	66.7%
1759 · DUES	0.00	1,000.00	0.0%
1760 · TRAVEL EXPENSE	325.83	2,500.00	13.0%
1761 · TRAINING	370.00	3,000.00	12.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	14,663.37	26,750.00	54.8%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	340.00	500.00	68.0%
Total OTHER EXPENDITURES	340.00	2,000.00	17.0%
PERSONNEL			
1240 · SALARIES	179,171.72	225,500.00	79.5%
1241 · IMRF	17,017.33	18,658.00	91.2%
1242 · FICA/MEDICARE/TAXES	13,216.04	20,897.00	63.2%
1243 · HEALTH INSURANCE	14,175.38	52,080.00	27.2%
Total PERSONNEL	223,580.47	317,135.00	70.5%
Total ASSESSOR	240,751.72	348,885.00	69.0%
Total TOWN FUND EXPENDITURES	582,269.22	2,038,782.00	28.6%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	14,998.42	28,000.00	53.6%
Total TOWN IMRF FUND EXPENDITURES	14,998.42	28,000.00	53.6%

03/16/22

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2021 through March 2022

	<u>Apr '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	<u>14,078.00</u>	<u>25,000.00</u>	<u>56.3%</u>
Total CONTRACTED SERVICES	<u>14,078.00</u>	<u>25,000.00</u>	<u>56.3%</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	<u>363.81</u>	<u>10,000.00</u>	<u>3.6%</u>
Total PERSONNEL	<u>363.81</u>	<u>10,000.00</u>	<u>3.6%</u>
Total TOWN INSURANCE FUND EXPENDITURE	<u>14,441.81</u>	<u>35,000.00</u>	<u>41.3%</u>
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	<u>12,774.46</u>	<u>25,000.00</u>	<u>51.1%</u>
3762 · MEDICARE CONTRIBUTION	<u>3,657.62</u>	<u>10,000.00</u>	<u>36.6%</u>
Total TOWN SOCIAL SECURITY EXPENDITURE	<u>16,432.08</u>	<u>35,000.00</u>	<u>46.9%</u>
Total Expense	<u>661,603.94</u>	<u>2,269,538.00</u>	<u>29.2%</u>
Net Ordinary Income	<u>209,148.92</u>	<u>-1,451,966.00</u>	<u>-14.4%</u>
Net Income	<u>209,148.92</u>	<u>-1,451,966.00</u>	<u>-14.4%</u>

8:52 AM

03/02/22

GRAFTON TOWNSHIP
Reconciliation Summary

101 · CHECKING -American Community, Period Ending 02/28/2022

	Feb 28, 22
Beginning Balance	1,602,464.56
Cleared Transactions	
Checks and Payments - 18 Items	-43,038.87
Deposits and Credits - 25 Items	660.76
Total Cleared Transactions	-42,378.11
Cleared Balance	1,560,086.45
Uncleared Transactions	
Checks and Payments - 11 Items	-8,238.01
Total Uncleared Transactions	-8,238.01
Register Balance as of 02/28/2022	1,551,848.44
New Transactions	
Checks and Payments - 1 item	-5,061.82
Total New Transactions	-5,061.82
Ending Balance	1,546,786.62

8:44 AM

03/02/22

GRAFTON TOWNSHIP
Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 02/28/2022

	Feb 28, 22
Beginning Balance	118,775.12
Cleared Transactions	
Checks and Payments - 3 Items	-408.60
Deposits and Credits - 4 Items	4.55
Total Cleared Transactions	-404.05
Cleared Balance	118,371.07
Uncleared Transactions	
Checks and Payments - 3 items	-780.00
Total Uncleared Transactions	-780.00
Register Balance as of 02/28/2022	117,591.07
Ending Balance	117,591.07

ROAD DISTRICT FUND FINANCIALS

11:33 AM

03/14/22

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Airgas USA LLC				
03/10/2022	9800843242	PO 13583	6122 · OPERATING SUPPLIES	208.38
Total Airgas USA LLC				208.38
Cardmember Service				
02/04/2022		PO 13542	6112 · MAINTENANCE SUPPLY - EQU...	47.95
02/04/2022		PO 13543	6113 · MAINTENANCE SUPPLY - VEHI...	46.49
02/04/2022		PO 13544	6122 · OPERATING SUPPLIES	69.87
02/08/2022		PO 13545	6116 · MAINTENANCE - SNOW REMO...	43.29
02/08/2022		PO 13546	6122 · OPERATING SUPPLIES	55.37
02/09/2022		PO 13547	6112 · MAINTENANCE SUPPLY - EQU...	39.89
02/17/2022		PO 13552	6122 · OPERATING SUPPLIES	9.98
02/17/2022		PO 13553	9655 · AUTO FUEL & OIL	109.90
02/18/2022		PO 13554	6112 · MAINTENANCE SUPPLY - EQU...	24.87
02/22/2022	9221861587	PO 13555	6122 · OPERATING SUPPLIES	185.58
03/02/2022		PO 13570	6122 · OPERATING SUPPLIES	40.98
03/02/2022		PO 13571	6651 · OFFICE SUPPLIES	79.99
Total Cardmember Service				754.16
COM ED				
03/07/2022		PO 13581	6371 · UTILITIES	240.58
Total COM ED				240.58
COM ED Street Lights				
02/24/2022		PO 13565	9519 · STREET LIGHTS	332.59
Total COM ED Street Lights				332.59
CSI Technical Services Inc.				
03/01/2022	37908	PO 13568	6512 · MAINTENANCE EQUIPMENT	10.00
Total CSI Technical Services Inc.				10.00
Elburn Napa Inc.				
02/14/2022		PO 13548	6112 · MAINTENANCE SUPPLY - EQU...	376.56
02/14/2022		PO 13549	6113 · MAINTENANCE SUPPLY - VEHI...	363.34
Total Elburn Napa Inc.				739.90
Harmony Metal Fabrication, Inc.				
02/28/2022	mm2065	PO 13577	6112 · MAINTENANCE SUPPLY - EQU...	135.00
Total Harmony Metal Fabrication, Inc.				135.00
Hicksgas LLC Woodstock				
02/08/2022	eo21596	PO 13578	6112 · MAINTENANCE SUPPLY - EQU...	5.00
02/17/2022	hg020471	PO 13550	6112 · MAINTENANCE SUPPLY - EQU...	26.40
Total Hicksgas LLC Woodstock				31.40
Hinckley Springs Water Co.				
02/20/2022	10164181022022	PO 13556	6122 · OPERATING SUPPLIES	6.69
Total Hinckley Springs Water Co.				6.69
Interstate Batteries of North Chicago				
03/07/2022	31142960	PO 13576	6113 · MAINTENANCE SUPPLY - VEHI...	113.45
Total Interstate Batteries of North Chicago				113.45
Johnson Seat & Canvas				
03/04/2022	40921	PO 13574	6313 · MAINTENANCE SERVICE - VE...	452.50
Total Johnson Seat & Canvas				452.50
Lee Jensen Sales Co., Inc.				
03/09/2022	001491100	PO 13579	6111 · MAINTENANCE SUPPLY - BUIL...	653.20
Total Lee Jensen Sales Co., Inc.				653.20

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03/14/22

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
McHenry Co. Twp. Hwy. Comm. Assoc. 02/24/2022	Fish Fry	PO 13562	6562 · TRAVEL & MEETING EXPENSE	150.00
Total McHenry Co. Twp. Hwy. Comm. Assoc.				150.00
MDC Environmental Services Inc. 03/01/2022	21212610t084	PO 13567	6373 · GARBAGE DISPOSAL	225.09
Total MDC Environmental Services Inc.				225.09
Nicor Gas 02/16/2022		PO 13551	6371 · UTILITIES	123.19
Total Nicor Gas				123.19
PetroChoice LLC 03/01/2022	50827337	PO 13573	9655 · AUTO FUEL & OIL	2,487.22
Total PetroChoice LLC				2,487.22
Prime Law Group, LLC 03/04/2022	12053	PO 13575	6533 · LEGAL SERVICE	1,087.50
Total Prime Law Group, LLC				1,087.50
Radi-Link, Inc. 03/03/2022	108482	PO 13572	6312 · MAINTENANCE SERVICE - EQ...	47.50
Total Radi-Link, Inc.				47.50
Rush Truck Centers of Illinois Inc. 02/22/2022	3026706335	PO 13564	6113 · MAINTENANCE SUPPLY - VEHI...	37.93
03/08/2022	3026889433	PO 13580	6113 · MAINTENANCE SUPPLY - VEHI...	336.84
Total Rush Truck Centers of Illinois Inc.				374.77
Tifco Industries 02/18/2022	71736278	PO 13566	6122 · OPERATING SUPPLIES	534.42
03/02/2022	71739411	PO 13569	6122 · OPERATING SUPPLIES	134.95
Total Tifco Industries				669.37
Ultra Strobe Communications Inc. 03/07/2022		PO 13557	6112 · MAINTENANCE SUPPLY - EQU...	486.00
03/07/2022		PO 13558	6113 · MAINTENANCE SUPPLY - VEHI...	1,660.95
Total Ultra Strobe Communications Inc.				2,146.95
Warehouse Direct Inc. 03/03/2022	51837660	PO 13582	6651 · OFFICE SUPPLIES	11.88
Total Warehouse Direct Inc.				11.88
West Side Tractor Sales 02/15/2022	w97822	PO 13560	6112 · MAINTENANCE SUPPLY - EQU...	143.15
Total West Side Tractor Sales				143.15
Ziegler's Ace Hardware 02/23/2022	87710/b	PO13559	6113 · MAINTENANCE SUPPLY - VEHI...	46.98
02/24/2022	87718/b	PO 13561	6113 · MAINTENANCE SUPPLY - VEHI...	9.52
02/25/2022	87731/b	PO 13563	6122 · OPERATING SUPPLIES	7.99
Total Ziegler's Ace Hardware				64.49
TOTAL				11,208.96

ROAD & BRIDGE WARRANT LIST - FEBRUARY 2022

FUND	VENDOR	PO #			DUE DATE
6113	ACE	13559	Maint Supplies - Vehicle	\$ 46.98	3/31/2022
6113	ACE	13561	Maint Supplies - Vehicle	\$ 9.52	3/31/2022
6122	ACE	13563	Operating Supplies	\$ 7.99	3/31/2022
6122	AIRGAS USA, LLC	13583	Operating Supplies	\$ 208.38	4/8/2022
6112	CARDMEMBER SERVICE / VISA (WASTE OIL)	13542	Maint Supplies - Equipment	\$ 47.95	4/3/2022
6113	CARDMEMBER SERVICE / VISA (F&F)	13543	Maint Supplies - Vehicle	\$ 46.49	4/3/2022
6122	CARDMEMBER SERVICE / VISA (F&F)	13544	Operating Supplies	\$ 69.87	4/3/2022
6116	CARDMEMBER SERVICE / VISA (DULTMEIER)	13545	Maint Supplies - Snow Removal	\$ 43.29	4/3/2022
6122	CARDMEMBER SERVICE / VISA (CABLE TIES)	13546	Operating Supplies	\$ 55.37	4/3/2022
6112	CARDMEMBER SERVICE / VISA (EBAY)	13547	Maint Supplies - Equipment	\$ 39.89	4/3/2022
6122	CARDMEMBER SERVICE / VISA (F&F)	13552	Operating Supplies	\$ 9.98	4/3/2022
9655	CARDMEMBER SERVICE / VISA (F&F)	13553	Auto Fuel & Oil	\$ 109.90	4/3/2022
6112	CARDMEMBER SERVICE / VISA (PAYPAL RCPW)	13554	Maint Supplies - Equipment	\$ 24.87	4/3/2022
6122	CARDMEMBER SERVICE / VISA (GRAINGER)	13555	Operating Supplies	\$ 185.58	4/3/2022
6122	CARDMEMBER SERVICE / VISA (COSTCO)	13570	Operating Supplies	\$ 40.98	4/3/2022
6651	CARDMEMBER SERVICE / VISA (COSTCO)	13571	Office Supplies	\$ 79.99	4/3/2022
6371	COM ED	13581		\$ 240.58	4/22/2022
9519	COM ED - STREET LIGHTS	13565		\$ 332.59	4/26/2022
6512	CSI TECHNICAL SERVICES, INC.	13568	Monthly Software Service	\$ 10.00	3/31/2022
6112	HAMPSHIRE AUTO PARTS	13548	Maint Supplies - Equipment	\$ 376.56	3/16/2022
6113	HAMPSHIRE AUTO PARTS	13549	Maint Supplies - Vehicle	\$ 363.34	3/16/2022
6112	HARMONY METAL FABRICATION INC	13577	Maint Supplies - Equipment	\$ 135.00	2/28/2022
6112	HICKSGAS, LLC - WOODSTOCK	13550	Maint Supplies - Equipment	\$ 26.40	3/19/2022
6112	HICKSGAS, LLC - WOODSTOCK	13578	Maint Supplies - Equipment	\$ 5.00	3/10/2022
6122	HINCKLEY SPRINGS	13556	Water	\$ 6.69	3/15/2022
6113	INTERSTATE BATTERIES OF N CHICAGO	13576	Maint Supplies - Vehicle	\$ 113.45	4/6/2022
6313	JOHNSON SEAT & CANVAS	13574	Maint Service - Vehicle	\$ 452.50	4/3/2022
6111	LEE JENSEN SALES CO., INC.	13579	Maint Supplies - Building	\$ 653.20	4/8/2022
6562	MCHENTY CNTY TWP HMY COMM ASSOC.	13562	Meeting	\$ 150.00	3/31/2022
6373	MDC ENVIRONMENTAL SERVICES INC	13567	Garbage Service	\$ 225.09	3/20/2022
6371	NICOR GAS	13551		\$ 123.19	4/5/2022
9655	PETROCHOICE, LLC	13573	Fuel	\$ 2,487.22	3/20/2022
6533	PRIME LAW GROUP, LLC	13575	Legal Service	\$ 1,087.50	4/4/2022
6312	RADI-LINK, INC.	13572	Maint Service - Equipment	\$ 47.50	3/31/2022
6113	RUSH TRUCK CENTERS OF IL, INC.	13564	Maint Supplies - Vehicle	\$ 37.93	3/10/2022
6113	RUSH TRUCK CENTERS OF IL, INC.	13580	Maint Supplies - Vehicle	\$ 336.84	4/10/2022
6122	TIFCO INDUSTRIES	13566	Operating Supplies	\$ 534.42	3/20/2022
6122	TIFCO INDUSTRIES	13569	Operating Supplies	\$ 134.95	4/1/2022
6112	ULTRA STROBE COMMUNICATIONS INC	13557	Maint Supplies - Equipment	\$ 486.00	3/24/2022
6552	ULTRA STROBE COMMUNICATIONS INC	13558	Maint Supplies - Vehicle	\$ 1,660.95	3/24/2022
6651	WAREHOUSE DIRECT	13582	Office Supplies	\$ 11.88	3/31/2022
6112	WEST SIDE TRACTOR SALES	13560	Maint Supplies - Equipment	\$ 143.15	3/17/2022
				\$ 11,208.96	

Road Commissioner:



03/16/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	Apr '21 - Mar ...	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	474,414.48	474,680.00	99.9%
9020 · INTEREST INCOME	515.26	900.00	57.3%
9040 · INTERGOVERNMENTAL AGREEMENT	10,800.00	100.00	10,800.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · PERMITS & BONDS	3,084.00	2,000.00	154.2%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	488,813.74	477,695.00	102.3%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	115,623.69	223,419.00	51.8%
6002 · MUNICIPAL SHARE	0.00	-107,731.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRI...	105,405.01	40,000.00	263.5%
6020 · INTEREST INCOME	237.84	425.00	56.0%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	31,170.00	31,175.00	100.0%
6050 · MISCELLANEOUS INCOME	20,296.78	10.00	202,967.8%
6060 · COURT FINES & PERMITS	175.00	800.00	21.9%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	272,908.32	188,108.00	145.1%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	12,021.11	12,028.00	99.9%
8020 · INTEREST INCOME	15.83	25.00	63.3%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	12,036.94	12,058.00	99.8%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	10,012.34	10,018.00	99.9%
7020 · INTEREST INCOME	23.70	40.00	59.3%
7050 · MISCELLANEOUS INCOME	3,096.00	3,000.00	103.2%
Total ROAD & BRIDGE INSURANCE REVENUE	13,132.04	13,058.00	100.6%
Total Income	786,891.04	690,919.00	113.9%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	25,377.84	65,000.00	39.0%
9652 · OPERATING SUPPLIES	4,796.13	8,000.00	60.0%
9655 · AUTO FUEL & OIL	12,894.17	40,000.00	32.2%
9656 · SALT, CALCIUM, ICE CONTROL	9,297.52	95,000.00	9.8%
Total COMMODITIES	52,365.66	208,000.00	25.2%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	231,284.32	357,500.00	64.7%
9518 · ROAD STRIPING	12,070.50	28,000.00	43.1%
9519 · STREET LIGHTS	3,661.83	5,000.00	73.2%
9520 · ROAD SIGNS & MATERIALS	256.09	30,000.00	0.9%
9532 · ENGINEERING SERVICE	11,246.09	40,000.00	28.1%
9594 · RENTALS	5,699.80	10,000.00	57.0%
Total CONTRACT SERVICES	264,218.63	470,500.00	56.2%

03/16/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	<u>Apr '21 - Mar ...</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	1,144.38	12,000.00	9.5%
9952 · INTERGOVERNMENTAL AGREEM...	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	1,144.38	13,000.00	8.8%
PERSONNEL			
9421 · SALARIES	133,360.09	185,000.00	72.1%
9451 · HEALTH/LIFE INSURANCE	39,183.78	65,000.00	60.3%
9461 · SOCIAL SECURITY CONTRIBUTION	9,735.36	16,000.00	60.8%
9462 · MEDICARE CONTRIBUTION	2,276.83	6,000.00	37.9%
9472 · UNIFORMS	1,971.17	7,000.00	28.2%
9475 · PAYROLL EXPENSE	1,551.75	1,800.00	86.2%
Total PERSONNEL	188,078.98	280,800.00	67.0%
Total PERMANENT HARD ROAD EXPENDITURE	505,807.65	972,300.00	52.0%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	14,786.31	47,390.00	31.2%
Total PERSONNEL	14,786.31	47,390.00	31.2%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	14,786.31	47,390.00	31.2%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTI...	20,258.00	45,000.00	45.0%
Total CONTRACT SERVICE	20,258.00	45,000.00	45.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	258.64	6,400.00	4.0%
Total PERSONNEL	258.64	6,400.00	4.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,516.64	51,400.00	39.9%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	1,058.00	5,000.00	21.2%
Total CAPITAL OUTLAY	1,058.00	5,000.00	21.2%
COMMODITIES			
6651 · OFFICE SUPPLIES	252.10	1,000.00	25.2%
Total COMMODITIES	252.10	1,000.00	25.2%

03/16/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date

April 2021 through March 2022

	Apr '21 - Mar ...	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	1,276.25	4,000.00	31.9%
6531 · ACCOUNTING SERVICE	3,083.33	14,000.00	22.0%
6533 · LEGAL SERVICE	15,260.34	31,000.00	49.2%
6551 · POSTAGE	168.75	600.00	28.1%
6552 · TELEPHONE	3,095.01	5,100.00	60.7%
6553 · PUBLISHING	729.22	1,500.00	48.6%
6554 · PRINTINING	33.99	300.00	11.3%
6561 · DUES AND SUBSCRIPTIONS	135.00	400.00	33.8%
6562 · TRAVEL & MEETING EXPENSE	152.08	6,000.00	2.5%
6563 · EDUCATION & TRAINING	70.00	1,000.00	7.0%
Total CONTRACTED SERVICES	24,003.97	63,900.00	37.6%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	8,966.36	9,000.00	99.6%
6929 · MISCELLANEOUS	216.22	8,000.00	2.7%
Total OTHER EXPENDITURES	9,182.58	17,000.00	54.0%
PERSONNEL			
6421 · SALARIES	23,662.00	30,000.00	78.9%
Total PERSONNEL	23,662.00	30,000.00	78.9%
Total ADMINISTRATION	58,158.65	116,900.00	49.8%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	1,819.95	140,860.00	1.3%
6833 · OTHER IMPROVEMENTS	60,427.50	333,000.00	18.1%
Total CAPITAL OUTLAY	62,247.45	473,860.00	13.1%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUIL...	811.42	15,000.00	5.4%
6112 · MAINTENANCE SUPPLY - EQUI...	5,244.10	15,000.00	35.0%
6113 · MAINTENANCE SUPPLY - VEHI...	4,570.07	20,000.00	22.9%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMO...	461.68	1,000.00	46.2%
6118 · MAINTENANCE SUPPLY - BRID...	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	1,553.29	4,000.00	38.8%
6123 · SMALL TOOLS	1,354.96	6,000.00	22.6%
Total COMMODITIES	13,995.52	67,000.00	20.9%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUI...	243.30	15,000.00	1.6%
6312 · MAINTENANCE SERVICE - EQU...	31,866.46	71,170.00	44.8%
6313 · MAINTENANCE SERVICE - VEH...	7,250.76	70,000.00	10.4%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMO...	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRID...	0.00	35,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	12,000.00	0.0%
6371 · UTILITIES	2,101.93	9,000.00	23.4%
6373 · GARBAGE DISPOSAL	2,120.74	6,000.00	35.3%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	43,583.19	228,770.00	19.1%

03/16/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	<u>Apr '21 - Mar ...</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>119,826.16</u>	<u>774,630.00</u>	<u>15.5%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>177,984.81</u>	<u>891,530.00</u>	<u>20.0%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>42,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>47,000.00</u>	<u>0.0%</u>
Total Expense	<u>719,095.41</u>	<u>2,051,620.00</u>	<u>35.1%</u>
Net Ordinary Income	<u>67,795.63</u>	<u>-1360701.00</u>	<u>-5.0%</u>
Net Income	<u><u>67,795.63</u></u>	<u><u>-1360701.00</u></u>	<u><u>-5.0%</u></u>

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03/02/22

Grafton Township RB
Reconciliation Summary
103 - R&B General Amer. Comm., Period Ending 02/28/2022

	<u>Feb 28, 22</u>
Beginning Balance	1,699,501.65
Cleared Transactions	
Checks and Payments - 16 items	-37,956.47
Deposits and Credits - 10 items	569.98
Total Cleared Transactions	<u>-37,386.49</u>
Cleared Balance	<u><u>1,662,115.16</u></u>
Uncleared Transactions	
Checks and Payments - 20 items	<u>-248,467.20</u>
Total Uncleared Transactions	<u>-248,467.20</u>
Register Balance as of 02/28/2022	<u><u>1,413,647.96</u></u>
New Transactions	
Checks and Payments - 1 item	<u>-2,547.67</u>
Total New Transactions	<u>-2,547.67</u>
Ending Balance	<u><u>1,411,100.29</u></u>

OLD BUSINESS

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No.

TESENTATIVE TOWN FUND
BUDGET. APPROVED
2/21/2022

An ordinance appropriating for all town purposes for Grafton Township, McHenry County, Illinois, for the fiscal year beginning April 1, 2022 and ending March 31, 2023.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Town Fund, be and the same are hereby appropriated for the town purposes of Grafton Township, McHenry County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2022 and ending March 31, 2023.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

General Assistance

Insurance Fund

GENERAL TOWN FUND

BEGINNING BALANCE		April 1, 2022	1,504,046.00
CORPORATE FUND REVENUE			
1000	Property Tax		690,575.00
1010	Replacement Taxes		18,000.00
1020	Interest Income		2,500.00
1040	IGA Road Comm. Salary		0.00
1055	Miscellaneous Income		500.00
TOTAL CORPORATE FUND REVENUE			711,575.00
CORPORATE INSURANCE FUND REVENUE			
2000	Property Taxes		18,000.00
2020	Interest Income		0.00
2050	Miscellaneous Income		0.00
TOTAL CORPORATE INSURANCE REVENUE			18,000.00
TOTAL TOWN FUND REVENUE			729,575.00
TOTAL TOWN FUNDS AVAILABLE			2,233,621.00

GENERAL ASSISTANCE FUND

BEGINNING BALANCE		April 1, 2022	111,663.25
GENERAL ASSISTANCE REVENUES			
5000	Property Taxes		33,000.00
5020	Interest Income		400.00
5050	Miscellaneous Income		0.00
TOTAL GENERAL ASSISTANCE FUND REVENUE			33,400.00
TOTAL GENERAL ASSISTANCE FUNDS AVAILABLE			145,063.25

GENERAL ASSISTANCE FUND**ADMINISTRATION****CONTRACTUAL SERVICES**

5512	Maintenance Service-Equipment	2,000.00
5534	Accounting Services	3,500.00
5549	Other Professional Service	1,000.00
5551	Postage	250.00
5552	Telephone	1,000.00
5554	Printing	1,000.00
5556	Training	500.00
5571	Utilities	1,000.00

TOTAL CONTRACTUAL SERVICES**10,250.00****OPERATING EXPENSES**

5611	Maintenance Supplies-Building	500.00
5651	Office Supplies	1,000.00

TOTAL OPERATING EXPENSES**1,500.00****PERSONNEL**

5421	Salaries	20,000.00
5451	Health Insurance	5,000.00

TOTAL PERSONNEL**25,000.00****TOTAL ADMINISTRATION****36,750.00****HOME RELIEF****COMMODITIES**

5781	Food	1,000.00
5782	Personal Incidentals	1,000.00
5783	Household Incidentals	1,000.00
5784	Flat Grant	1,000.00
5785	Drugs	1,000.00
5786	Fuel	1,000.00
5790	Catastrophic Deduction	27,813.25

TOTAL COMMODITIES**33,813.25****CONTRACTUAL SERVICES**

5805	Transportation Assistance	2,500.00
5885	Other Medical Service Insurance	7,000.00
5887	Shelter	35,000.00
5888	Utility Payments	30,000.00

TOTAL CONTRACTUAL SERVICES**74,500.00****TOTAL HOME RELIEF****108,313.25****TOTAL GENERAL ASSISTANCE FUND****145,063.25****ENDING BALANCE****0.00**

GENERAL TOWN FUND**TOWN FUND EXPENDITURES****ADMINISTRATION****CAPITAL OUTLAY**

1831	Capital Improvement Reserve	250,000.00
1835	Capital Equipment Reserve	250,000.00

TOTAL CAPITAL OUTLAY	500,000.00
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COMMODITIES

1651	Office Supplies	5,000.00
1652	Operating Supplies	3,000.00

TOTAL COMMODITIES	8,000.00
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CONTRACTUAL SERVICES

1511	Maintenance Service-Building	250,000.00
1512	Maintenance Service-Equipment	157,189.50
1531	Accounting Services	20,000.00
1533	Legal Service	165,000.00
1551	Postage	2,000.00
1552	Telephone	5,000.00
1553	Publishing	2,000.00
1554	Printing	3,000.00
1561	Dues	5,000.00
1562	Travel Expenses	2,000.00
1563	Training	5,000.00
1565	Clerk	5,000.00
1571	Utilities	10,000.00
1572	Fuel	2,000.00
1573	Other Professional Services	50,000.00
1574	Annual Meeting	2,500.00
1575	Room Rental	2,500.00

TOTAL CONTRACTUAL SERVICES	688,189.50
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OTHER EXPENDITURES

1905	Miscellaneous Expense	50,000.00
1911	Contingencies	60,000.00

TOTAL OTHER EXPENDITURES	110,000.00
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PERSONNEL

1420	Office Staff Hourly	90,000.00
1421	Elected Officials Salaries	175,000.00
1451	Health Insurance	60,000.00

TOTAL PERSONNEL	325,000.00
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SENIOR SERVICES		
900	Salaries	30,000.00
901	Payroll Taxes	4,000.00
902	Health Insurance	7,500.00
903	IMRF	2,500.00
930	Fuel	4,000.00
950	Office Supplies	1,000.00
959	Community Service/Senior	10,000.00
960	Telephone	2,000.00
967	Printing	1,000.00
968	Postage	1,000.00
970	Miscellaneous	10,000.00
971	Utilities	2,000.00
972	McRide	0.00
TOTAL SENIOR SERVICES		75,000.00
TOTAL ADMINISTRATION		1,706,189.50
ASSESSOR		
CAPITAL OUTLAY		
1854	Equipment	5,000.00
TOTAL CAPITAL OUTLAY		5,000.00
COMMODITIES		
1851	Office Supplies	3,000.00
TOTAL COMMODITIES		3,000.00
CONTRACTUAL SERVICES		
1751	Maintenance Service	4,200.00
1752	Telephone	2,400.00
1755	Postage	250.00
1756	Software	12,000.00
1757	Publishing	600.00
1758	Printing	500.00
1759	Dues	1,000.00
1760	Travel Expense	2,500.00
1761	Training	3,000.00
1762	Publications/Subscriptions	300.00
TOTAL CONTRACTUAL SERVICES		26,750.00
OTHER EXPENDITURES		
1939	Miscellaneous	1,500.00
1940	Uniforms	500.00
TOTAL OTHER EXPENDITURES		2,000.00
PERSONNEL		
1240	Salaries	285,500.00
1241	IMRF	28,550.00
1242	FICA/Medicare/Taxes	26,551.50
1243	Health Insurance	52,080.00
TOTAL PERSONNEL		392,681.50
TOTAL ASSESSOR		429,431.50
TOTAL TOWN FUND EXPENDITURES		2,135,621.00

TOWN IMRF FUND EXPEDITURES

3262	Retirement Contribution	28,000.00
TOTAL TOWN IMRF FUND EXPENDITURES		28,000.00

**TOWN INSURANCE FUND EXPENDITURE
CONTRACTED SERVICES**

2593	Risk Management Contribution	25,000.00
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PERSONNEL

2453	Unemployment Insurance	10,000.00
TOTAL TOWN INSURANCE FUND EXPENDITURE		35,000.00

TOWN SOCIAL SECURITY EXPENDITURE

3761	Social Security Contribution	25,000.00
3762	Medicare Contribution	10,000.00

TOTAL TOWN SOCIAL SECURITY EXPENDITURE	35,000.00
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TOTAL TOWN FUND EXPENDITURE	2,233,621.00
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ENDING BALANCE	0.00
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TENTATIVE

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2022 and ending March 31, 2023 by fund shall be as

1	General Town Fund	2,198,621.00
12	Insurance Fund	35,000.00
15	General Assistance Fund	145,063.25
TOTAL APPROPRIATIONS:		2,378,684.25

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, for the fiscal year beginning April 1, 2022 and ending March 31, 2023.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____ day of _____, 202__ pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois.

BOARD OF TRUSTEES

Eric Ruth

Matthew Cooper

Sean Cratty

Leslie Melendy

Dan Ziller

AYE

NAY

ABSENT

Kathleen Watson Town Clerk

Eric Ruth Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2022 and ending March 31, 2023 as adopted this ____ day of _____, 202__.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/48.50) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of _____, 202__

Town Clerk

Filed this ____ day of _____, 202__

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 202__

Supervisor - Chief Fiscal Officer

Filed this _____ day of _____, 202__

County Clerk

March 14, 2022

Road District Budget Changes to Tentative 2022-2023 Budget

<u>Fund</u>	<u>Original Estimated Amt</u>	<u>3/14/2022 New Proposed Amt</u>
General Road Fund - Beginning Balance	\$754,285	\$762,620
Insurance Fund - Beginning Balance	\$30,846	\$30,938
IMRF Fund - Beginning Balance	\$31,970	\$32,041
Permanent Road Fund - Beginning Fund	\$511,307	\$511,648
Total	<u>\$1,328,408</u>	<u>\$1,337,246</u>
<u>Revenues</u>	<u>Tentative Amt</u>	<u>New Proposed Amt</u>
6050 - Miscellaneous Income	\$10,000	\$18,200
<u>Appropriations</u>	<u>Tentative Amt</u>	<u>New Proposed Amt</u>
6391 - Contingencies	\$37,000	\$44,000
6060 - Office Supplies	\$1,000	\$2,000
6833 - Other Improvements	\$239,314	\$247,849
7453 - Unemployment Insurance	\$5,323	\$5,415
8463 - Retirement Contribution	\$44,544	\$44,615
9514 - Maintenance Service - Road	\$445,912	\$445,253
9421 - Salaries	\$185,000	\$186,000

BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

ORDINANCE No. _____

3-14-22
approved
JGK

An ordinance appropriating for all road purposes for Grafton Township
Road District, McHenry County, Illinois, for the fiscal year beginning
April 1, 2022 and ending March 31, 2023.

BE IT ORDAINED by the Board of Trustees of Grafton Township,
McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized
by law, and as may be needed or deemed necessary to defray all expenses and liabilities of
Grafton Township Road District, be and the same are hereby appropriated for
road purposes of Grafton Township Road District, McHenry
County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2022
and ending March 31, 2023.

SECTION 2: That the following budget containing an estimate of revenues and expenditures
is hereby adopted for the following funds:

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund

2022-2023
Budgeted

6 GENERAL ROAD FUND

BEGINNING BALANCE April 1, 2022 762,620

REVENUES

6000	Property Tax Total	223,263
6002	Municipal Share	(109,399)
6010	Replacement Tax	40,000
6020	Interest Income	200
6030	Rental Income	5
6040	Intergovernmental Agreement	5
6050	Miscellaneous Income	18,200
6060	Court Fines & Permits	200
6080	Grant Income	5

TOTAL REVENUES:

172,479

TOTAL FUNDS AVAILABLE:

935,099

EXPENDITURES

Administration	120,650
Maintenance	770,449

TOTAL EXPENDITURES:

891,099

6391	Contingencies	44,000
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TOTAL APPROPRIATIONS:

935,099

ENDING BALANCE March 31, 2023 0

2022-2023
Budgeted

ADMINISTRATION

CAPITAL OUTLAY

6831	Equipment	5,000	

			5,000

COMMODITIES

6651	Office Supplies	2,000	

			2,000

CONTRACTUAL SERVICES

6512	Maintenance Equipment	4,000	
6531	Accounting Service	10,000	
6533	Legal Service	31,000	
6551	Postage	600	
6552	Telephone	5,100	
6553	Publishing	1,500	
6554	Printing	300	
6561	Dues & Subscriptions	400	
6562	Travel & Meeting Expense	6,000	
6563	Education & Training	1,000	

			59,900

OTHER EXPENDITURES

6914	Municipal Replacement Tax	15,750	
6929	Miscellaneous Expense	8,000	

			23,750

PERSONNEL

6421	Salaries	30,000	

			30,000

TOTAL ADMINISTRATION:

120,650

2022-2023

BudgetedMAINTENANCECAPITAL OUTLAY

6820	Capital Asset Outlay	193,000
6833	Other Improvements	247,849

440,849COMMODITIES

6111	Maintenance Supplies-Building	15,000
6112	Maintenance Supplies-Equipment	15,000
6113	Maintenance Supplies-Vehicle	20,000
6114	Maintenance Supplies-Road	1,000
6116	Maintenance Supplies-Snow Removal	1,000
6118	Maintenance Supplies-Bridge	5,000
6122	Operating Supplies	4,000
6123	Small Tools	6,000

67,000CONTRACTUAL SERVICES

6311	Maintenance Service-Building	75,000
6312	Maintenance Service-Equipment	40,000
6313	Maintenance Service-Vehicle	70,000
6314	Maintenance Service-Road	10,000
6316	Maintenance Service-Snow Removal	100
6318	Maintenance Service-Bridge	35,000
6332	Engineering Service	12,000
6371	Utilities	9,000
6373	Garbage Disposal	6,000
6394	Rentals	500

257,600OTHER EXPENDITURES

6919	Miscellaneous Expense	5,000
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5,000PERSONNEL

6221	Salaries	0
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0**TOTAL MAINTENANCE:**-----
770,449

2022-2023
Budgeted

22 INSURANCE FUND

BEGINNING BALANCE April 1, 2022 30,938

REVENUES

7000	Property Tax	10,457
7020	Interest Income	20
7050	Miscellaneous Income	3,000

TOTAL REVENUES: 13,477

TOTAL FUNDS AVAILABLE: 44,415

EXPENDITURES

PERSONNEL

7453	Unemployment Insurance	5,415
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CONTRACTUAL SERVICES

7593	Risk Management Contribution	39,000
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TOTAL EXPEND/APPROPRIATION: 44,415

ENDING BALANCE March 31, 2023 (0)

23 ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE		April 1, 2022	32,041
<u>REVENUES</u>			
8000	Property Tax	12,554	
8020	Interest Income	15	
8050	Miscellaneous Income	5	
TOTAL REVENUES:			<u>12,574</u>
TOTAL FUNDS AVAILABLE:			<u>44,615</u>
<u>EXPENDITURES</u>			
<u>PERSONNEL</u>			
8463	Retirement Contribution	44,615	
TOTAL EXPEND/APPROPRIATION:			<u>44,615</u>
ENDING BALANCE	March 31, 2023		<u>(0)</u>

25 PERMANENT ROAD FUND

BEGINNING BALANCE April 1, 2022 511,648

REVENUES

9000	Property Tax	569,840
9020	Interest Income	450
9040	Intergovernmental Agreement	100
9050	Miscellaneous Income	10
9060	Permits & Bonds	2,000
9080	Grant Income	5

TOTAL REVENUES: 572,405

TOTAL FUNDS AVAILABLE: 1,084,053

EXPENDITURES

COMMODITIES

9614	Maintenance Supplies-Road	50,000
9652	Operating Supplies	8,000
9655	Auto Fuel & Oil	35,000
9656	Salt, Calcium, Ice Control	110,000

203,000

CONTRACTUAL SERVICES

9514	Maintenance Service-Road	445,253
9518	Road Striping	30,000
9519	Street Lights	5,000
9520	Road Signs & Materials	15,000
9532	Engineering Service	40,000
9594	Rentals	10,000

545,253

OTHER EXPENDITURES

9929	Miscellaneous Expense	10,000
9952	Intergovernmental Agreement	1,000

11,000

PERSONNEL

9421	Salaries	186,000
9451	Health / Life Insurance	65,000
9461	Social Security Contribution	16,000
9462	Medicare Contribution	6,000
9472	Uniforms	3,000
9475	Payroll Expenses	1,800

277,800

TOTAL EXPENDITURES: 1,037,053

9917	Contingencies	47,000
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TOTAL APPROPRIATIONS: 1,084,053

ENDING BALANCE March 31, 2023 32-7

0

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2022 and ending March 31, 2023 by fund shall be as follows:

6	General Road Fund	935,099
22	Insurance Fund	44,415
23	Illinois Municipal Retirement Fund	44,615
25	Permanent Road Fund	1,084,053

TOTAL APPROPRIATIONS:

2,108,182

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of two million ninety one thousand one hundred forty three Dollars (\$2,091,143) for the fiscal year beginning April 1, 2022 and ending March 31, 2023.

NEW BUSINESS

**NOTICE AND AGENDA
ANNUAL TOWN MEETING**

GRAFTON TOWNSHIP REGULAR BOARD MEETING
Grafton Township, McHenry County, Illinois

Tuesday, April 12, 2022

NOTICE IS HEREBY GIVEN to the legal voters, residents of Grafton Township the County of McHenry and State of Illinois, that the Annual Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will take place on **Tuesday, April 12, 2022**, at the hour of **7:00 PM** at: **Grafton Township Board Room, 10109 Vine Street, Huntley IL**, for the transaction of the miscellaneous business of the said Township. After a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and to consider and decide the following

1. Call to Order
2. Pledge of Allegiance
3. Explanation of Procedures
4.
 - A. Nominations for Moderator
 - C. Close of Nominations for Moderator
 - D. Election of Moderator
 - E. Moderator's Oath of Office
5. Adoption of Rules
 - A. Adoption of rules of order for the Grafton Township 2022 Annual Town Meeting.
6.
 - A. Approval of the Minutes of the April 13, 2021 Annual Town Meeting.
7. Presentation of Annual Township Financial Reports
 - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.
 - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
8. Old Business.
9. New Business
 - A. Motion to sell surplus Township equipment valued at \$100 or more.
 - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute
 - C. Motion to set Annual Town Meeting for Tuesday, April 11, 2023 at 7:00 p.m.
10. Public Comment
11. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
Posted March 24, 2022

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

SUPERVISOR'S REPORT

System Activity Report

[2/1/2022 - 2/28/2022] Report Date: 3/7/2022

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$345.00
In-Process :	0	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	1	\$345.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	<hr/>	
	0	\$0.00

Grand Totals:	1	\$345.00
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